



# RENTAL REGISTRY YEAR \_\_\_\_\_

One Sheet for EACH Owner and/or One for EACH Management Company

Type of Registration

NEW	RENEWAL
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INTERNAL USE ONLY

CASH	CHECK#	CREDIT
INVOICE#		\$

## RENTAL REGISTRY INFORMATION

### UPDATE OWNER INFO

Property Owner of Record's Name \_\_\_\_\_

Contact First Name \_\_\_\_\_

Contact Last Name \_\_\_\_\_

Email Address \*\*\*Required for notification next year \_\_\_\_\_

Owner Address \_\_\_\_\_

City \_\_\_\_\_ Phone \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_

Alt or Cell Phone \_\_\_\_\_

CHECK IF YOUR INVENTORY OF PROPERTIES HAVE CHANGED FROM LAST YEAR

LIST ALL RENTAL PROPERTIES - USE A SEPARATE LINE FOR EACH PARCEL or COMMUNITY

	<u>PARCEL ADDRESS</u>	<u># of Units on Parcel</u>	<u>\$5.00 per Address Line</u>
1	_____		\$
2	_____		\$
3	_____		\$
4	_____		\$
5	_____		\$
6	_____		\$
7	_____		\$
8	_____		\$
9	_____		\$
10	_____		\$

Owners Signature or Authorized Person \_\_\_\_\_

TOTAL

\$
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Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Questions? Contact Sherry Schapker @ 812-436-7887

Owner

Management

Email: [sschapker@evansville.in.gov](mailto:sschapker@evansville.in.gov) Website: <http://rentalregistry.evansville.in.gov>

There is a \$5 Charge for each property/parcel ANNUALLY. There is a MAX of \$100 per owner.

Make checks payable to **Building Commission**. Mail form & Check to: **BUILDING COMMISSION, 1 NW MLK Blvd Room 310, Evansville, IN 47708 c/o Sherry**

DISCLAIMER: This registration does not allow any work to be done on your properties. Information about the annually Rental Registry fees for rental properties in the City of Evansville is available at <http://www.evansvillegov.org/city/departments/division.php?structureid=164>